

King William County Historical Society

Rules and Conditions for use of Acquinton Church

The following rules and conditions of the King William County Historical Society shall apply to all use of Acquinton Church.

1. All use shall conform to the planned use described in the "Church Use Application" and approved by the Society.
2. Acquinton Church is an historical structure. No use shall damage the structure or in any way damage its historical integrity.
3. The applicant shall be solely responsible for the security of the church.
4. The Society shall have no responsibility for any personal property of the applicant on the premises.
5. No nails, tacks, staples, screws, or fasteners shall be used on the interior or exterior walls, doors, or floors of the church. The applicant shall leave the church and grounds as orderly as possible.
6. The applicant shall be responsible for removing all decorations, trash, and other materials from the property promptly after the completion of the use. The applicant shall also promptly restore and repair any damage to the property (buildings, yard, and parking area), provided that no repairs shall be made to the church (interior or exterior) except with the approval and under the supervision of a member of the Board of the Society. If the applicant fails to promptly remove decorations, trash or other materials, or repair damage, the Society may arrange for such removal and/or repairs and the applicant agrees to promptly reimburse the Society for its expense.
7. The applicant shall not have keys to the church or restrooms reproduced, and shall return all keys following the use of the property.
8. The Society restricts the use of alcoholic beverages to wine, beer, and champagne. Drunkenness will not be tolerated. The host will be responsible for removing any person violating this policy.
9. Acquinton Church is not used regularly. The applicant should inspect the church and grounds in advance of the proposed use with a member of the Board to determine the most effective use possible. Appointments can be arranged.
10. The Society makes no representations or warranties concerning the condition of the structure or the grounds and shall not be liable for any injuries, deaths or damages arising out of or in connection with proposed use of the church and grounds. The applicant agrees to indemnify and to hold the Society, officers, directors, and trustees, from any liability arising out of or in connection with the proposed use of the church and grounds.
11. The Society reserves the right, in its discretion, to amend or modify these rules and conditions and to impose on any applicant for use of the church property additional rules and conditions specific to the planned use.
12. Only the President or Vice-President of the Society is authorized to approve application for use or changes therein, or to waive compliance with rules and conditions for use of Acquinton Church.
13. If the event is a wedding, music appropriate to the occasion shall be used. No rice,

confetti, or other similar material may be "thrown" at a wedding, inside or outside.
No alcohol or food is allowed inside the church. Candles may be used in the windows
only if placed inside a hurricane glass.



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Use of Acquinton Church is permissible with the completion of this application and written approval of the Society. Any changes in the planned use from that stated in the application will require confirmation of the change and its approval.

APPLICANT

Name _____

Address _____

Phone: _____ (H) _____ (W)

PERSON RESPONSIBLE

Name _____

Address _____

Phone: _____ (H) _____ (W)

DATE OF USE _____

DESCRIPTION OF USE _____

EXPECTED NUMBER OF ATTENDEES _____

WEDDING

Groom _____

Bride _____

Address _____

Address _____

Phone _____

Phone _____

BAPTISM

Name of Child _____

Godparents

Parents _____

Name _____

Address _____

Name _____

Phone _____

FEES

Building Use: \$200

Applicant must provide at their expense a portable toilet.

The total fee must be submitted with this application. If the event is cancelled at least two weeks before the date scheduled, the deposit will be returned minus a \$25/fee.

Make checks payable to: King William County Historical Society

Submit completed application to: King William County Historical Society, PO Box 233, King William, VA 23086 Phone: 804-769-9619

The undersigned agrees that the applicant and/or responsible person are familiar with, and will assure compliance with, the rules and conditions of The Acquinton Church

Applicant Signature _____ Date _____

Approval

Acquinton Church _____, Date _____
President/Vice-President